



Enrolment Agreement

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at William Ross State High School.

Responsibility of Student to:

As a student of William Ross State High School, I will endeavour to conduct myself in a manner that serves as a positive role model for other students. I will be guided by the School's Code of Behaviour and Vision for its students as outlined the Responsible Behaviour plan for Students and seek to uphold the school's expectations of me. I agree to:

- attend school on every school day for the educational program in which they are enrolled, on time, ready to learn and take part in school activities
- act at all times with respect and show tolerance towards other students and staff
- work hard and comply with requests or directions from the teacher and principal
- abide by school rules/expectations as outlined in the school's Responsible Behaviour Plan for Students, including not bringing items to school which could be considered as weapons (e.g. dangerous items such as knives)
- meet homework requirements and wear school's uniform as described in the school's *Dress Code (Uniform Policy)*;
- respect the school property
- whilst in school uniform conduct myself in a manner that brings credit to myself and my school;
- abide by the William Ross State High School's Computer Licence and Internet Access Agreement.

Responsibility of Parent or Caregiver to:

As the parent/caregiver, I acknowledge the commitment of the staff of William Ross State High School to assist my student in their learning and undertake to work with them to support my student in meeting their commitment to their studies. In addition, I agree to:

- treat all school staff with respect
- abide by school's instructions regarding access to school grounds before, during and after school hours
- contact the school if there are any problems that may affect your child's ability to learn
- advise the school as soon as possible if your child is unable to attend school and reason/s why (e.g. child is sick)
- support the authority of school staff thereby supporting their efforts to educate your child and assist your child to achieve maturity, self-discipline and self-control
- ensure your child attends school on every school day for the educational program in which they are enrolled
- attend open meetings for parents
- ensure your child completes homework regularly in keeping with the school's homework policy
- not allow your child to bring dangerous or inappropriate items to school
- advise principal if your child is in out-of-home care
- keep school informed of any changes to your contact details or your child's details, such as home address, email address and phone number
- ensure the school is aware of any changes to your child's medical details.

Responsibility of School Staff to:

The staff at William Ross State High School undertake to deliver quality programs that promote student success and are targeted to meet the needs of students. William Ross State High School staff will:

- design and implement engaging and flexible learning experiences for individuals and groups of students
- inform parents and carers regularly about how their children are progressing
- design and implement intellectually challenging learning experiences which develop language, literacy and numeracy
- create and maintain safe and supportive learning environments
- support personal development and participation in society for students
- foster positive and productive relationships with families and the community
- inform students, parents and carers about what the teachers aim to teach the students each term

- teach effectively and to set high standards in work and behaviour
- clearly articulate the school's expectations regarding the Responsible Behaviour Plan for Students and the Student Dress Code policy
- ensure that parents and carers are aware that the school does not have personal accident insurance cover for students
- advise parents and carers of extra-curricular activities operating at the school in which their child may become involved (for example Program of Chaplaincy Services, sports programs)
- set, mark and monitor homework regularly in keeping with the school's homework policy
- contact parents and carers as soon as possible if the school is concerned about the child's school work, behaviour, attendance or punctuality
- notify parents of an unexplained absence of their child as soon as practicable on the day of the student's absence (allowing time for parents to respond prior to the end of the school day)
- deal with complaints in an open, fair and transparent manner in accordance with departmental procedure, [Complaints management – State schools](#)
- treat students and parents with respect.

We aim to achieve this through the application of our relevant policies which include the:

- Responsible Behaviour Plan for Students
- Student Uniform Policy
- Homework Policy
- Assessment Policy
- School charges and voluntary contributions
- Student Computer Access Policy
- Attendance Policy
- School Excursions
- Complaints management
- [Advice for state schools on acceptable use of ICT facilities and devices](#)
- [Religious instruction policy statement](#)
- [Chaplaincy and student welfare services policy statement](#)
- Department insurance arrangements and accident cover for students
- [Obtaining and managing student and individual consent](#)
- School instructions for school access

I acknowledge:

- That I have read and understood the responsibilities of the student, parents or carers and the school staff outlined above; and
- That information about the school's current rules, policies, programs and services, as outlined above has been provided and explained to me.

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Student Signature

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Parent/Carer Signature 1

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Principal / Deputy Principal
William Ross State High School

Date:

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Parent/Carer Signature 2

Date:

Date :